

# GREAT SANKEY PARISH COUNCIL

Minutes of meeting: Wednesday 11<sup>th</sup> June 2025  
Tim Parry Community Centre

---

**Chair:** P. Watson  
**Councillors:** B Simpson                      S Pennington                      M Cameron  
                    N Catlow                              T Williams                        A Morley  
                    H Cooksey                            C Lynas                            S Parish  
                    N Cotter                                C Wren                              L Hussain  
                    M Hussain

Also present: K. Carter, Clerk  
                    Matt Kirkham, PCSO  
                    Dan Price, Sankey Station CIC  
                    2 members of public

- 1. To receive apologies for unavoidable absence.**  
None.

- 2. To approve the minutes of the meeting held on Wednesday 14<sup>th</sup> May 2025.**

*PARISH/2025/58: To approve minutes of the meeting held on Wednesday 14<sup>th</sup> May 2025 as a true and accurate record.*

- 3. To receive any declarations of interest.**

P. Watson, A. Morley, Directors of Sankey Station CIC – relevant to agenda item 13.

- 4. Community Policing: to receive the PCSO report for May 2025**

PCSO report for May and information on graffiti art project discussed & noted.  
Police liaison report noted.

- 5. Finance Committee: to be informed of the meeting held on 3.6.25**  
**5.1 to receive the draft minutes of the meeting.**

Noted, no questions.

- 5.2 to receive and note the Annual Internal Audit Report and actions recommended**

*PARISH/2025/59: to accept the Annual Internal Audit Report and implement the following action plan:*

- To ensure reasons for considering less than 3 quotes is recorded in the minutes of the Finance Committee minutes if it has not been possible to obtain 3.*
- To investigate options and costs for accounts software*
- To amend Financial Regulations and reinstate the clauses relating to virements and budgetary control which were missed from the most recent update.*

- 5.3 Annual Governance and Accountability Return (AGAR): to consider and approve Council accounts for the year ending 31<sup>st</sup> March 2025**

- 5.3.1 to approve the Annual Governance Statement**

*PARISH/2025/60: to accept and approve the Annual Governance Statement for the financial year 2024-25 (Accounts & Audit Regulations 2015, reg 12)*

# GREAT SANKEY PARISH COUNCIL

Minutes of meeting: Wednesday 11<sup>th</sup> June 2025  
Tim Parry Community Centre

---

## **5.3.2 to approve the Accounting Statements**

*PARISH/2025/61: to accept and approve the Accounting Statement for the financial year 2024-25(Accounts & Audit Regulations 2015, reg 12)*

## **5.4 to consider recommendations for approval**

None for consideration.

## **6. To consider proposal for Car Show**

*PARISH/2025/62: to hold a car show at Tim Parry Recreation Ground on Sunday 31<sup>st</sup> Aug 2025 as proposed by Cllrs Pennington & Catlow.*

## **7. Parish Playing Field Drainage Project: update and next steps**

Football Foundation have confirmed that funding application has been successful; offer letter and conditions are awaited.

*PARISH/2025/63: to progress the PPF drainage project through the Parish Estates Committee.*

## **8. To agree attendance at Warrington Armed Forces Day, 28 June 2025**

Cllrs M Hussain, L Hussain, and Wren volunteered with Cllrs Cotter & Cameron as possibilities.

## **9. To consider planning applications received by the Council and decide if any objections are to be raised.**

None.

## **10. To consider correspondence received by the Council and decide if any action is required.**

Noted.

## **11. To receive verbal reports from Parish Councillors and from Borough Councillors on items of note within the Parish.**

Cllr Williams: requested help from Borough Councillors to chase quote for feasibility study on Childs Wood Field. Cllr M Hussain to follow up.

Cllr Cotter: volunteered to create a video introducing Matt Kirkham as the Parish PCSO.

Cllr Morley: thanked those involved with Sankey Fun Day and notified members of Town Centre events.

# GREAT SANKEY PARISH COUNCIL

Minutes of meeting: Wednesday 11<sup>th</sup> June 2025  
Tim Parry Community Centre

---

## **Part 2**

- 12. To exclude public and press for consideration of the following items because of the confidential nature of the business to be discussed.**

*PARISH/2025/64: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that the public and press leave the meeting during consideration of the following item due to the commercial nature of the business relating to lease negotiations.*

- 13. Sankey Station lease update**

*PARISH/2025/65: resolved to,*

- 1. Sign the lease for the Station House with Arch Co. as it stands, understanding that there is no Schedule of Condition attached and that the building currently has a substandard EPC.*
- 2. To permit Sankey Station CIC access to the property to undertake the necessary works to raise the EPC rating to the required level.*
- 3. To complete the underlease between Great Sankey Parish Council and Sankey Station CIC once the above works have been completed and the necessary documentation received.*
- 4. The underlease with Sankey Station CIC to be on the same terms as the main lease between Great Sankey Parish Council and Arch Co., including a duration of 25 years (less 3 days) and equivalent rental provisions.*

Agreed by majority, abstentions Cllrs Catlow, Lynas & Parish.