



# GREAT SANKEY PARISH COUNCIL

Minutes of meeting: Wednesday 15<sup>th</sup> May 2024  
Tim Parry Community Centre

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**7. To receive apologies for unavoidable absence.**

Apologies had been received from Cllrs Watson, Cooksey and Catlow.

**8. To approve the minutes of the meeting held on Wednesday 10<sup>th</sup> April 2024.**

The minutes had been circulated prior to the meeting and were approved as an accurate record.

*PARISH/2024/38: To approve minutes of the meeting held on Wednesday 10<sup>th</sup> April 2024 as a true and accurate record.*

**9. To receive declarations of interest.**

None.

**10. PCSO report.**

This had not been received; it was noted the Police Advisory Group would be meeting with the Chief Inspector in a couple of weeks to review the service being received.

**11. To review and accept GSPC's Standing Orders.**

These were accepted with an amendment to clauses 31.15 & 31.16 which relate to public contracts over specific thresholds. The amendment simplifies the two clauses into one and although the council is unlikely to reach these thresholds, the clause is a statutory requirement in standing orders.

*PARISH/2024/39: To accept Standing Orders for GSPC with the following amendment:  
To replace*

*clause 31.15 'A public contract regulated by the Public Contracts Regulations 2015 with an estimated value in excess of £214,904... ';*

*and*

*clause 31.16 'A public contract in connection with the supply of gas, heat, electricity, drinking water, transport services, or postal services to the public; or the provision of a port or airport; or the exploration for or extraction of gas, oil or solid fuel with an estimated value in excess of £378,660... ';*

*with*

*31.15 Where the value of a contract is likely to exceed the threshold specified by the Office of Government Commerce from time to time, the Council must consider whether the Public Contracts Regulations 2015 or the Utilities Contracts Regulations 2016 apply to the contract and, if either of those regulations apply, the council must comply with procurement rules. NALC's procurement guidance contains further details.*

**12. To review and accept GSPC's Code of Conduct.**

*PARISH/2024/40: To accept the Code of Conduct without amendment.*

**13. Finance Committee: to be informed of the meeting held on 30.4.24.**

**13.1 to receive the draft minutes of the meeting.**

Received and noted.

**13.2 to be informed of payments approved under delegated authority.**

The payments were listed in the minutes of the meeting. Clarification was sought and given on the project management fees for Sankey Station and the work achieved to date. This has

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mainly been in the set up of the Community Interest Company, lease negotiations with the owners of the station buildings, PR and marketing of the space and funding bid submissions.

### 13.3 to consider recommendations and decide whether to approve them.

The first recommendation was to provide funding of £500 for a research grant into the heritage of the original centre of Great Sankey. Research will be conducted through historical information in household deeds (proposed timeframe July to October 2024). Public drop-in sessions will be arranged to generate interest and detail about the area, possibly leading to an exhibition at the Sankey-for-Penketh station to support the project to repurpose the station buildings. The funding was approved.

**PARISH/2024/41:** *To approve funding of £500 to Dr Fletcher for research into the heritage of the original centre of Great Sankey. Timeframes and outcomes are to be agreed between councillors and Dr Fletcher prior to the start of the project.*

The second recommendation related to quotes for works to community centres and was accepted without question.

**PARISH/2024/42:** *To accept the quote from Brookmeade Building Ltd for Whittle Hall (£3,145, panelling to main hall) and Hood Manor (1,505, repairs to toilets) Community Centres. To seek further quotes for Bewsey Barn Community Centre to enclose the staircase until the end of May 2024; otherwise, to accept the quote from Brookmeade (£6,780). (LG (Misc. Prov.) Act 1976 s.19)*

### 14. To be informed of ongoing Parish Council projects.

A briefing note had been circulated to inform new Councillors and remind those continuing of the background and status of council projects; (i) drainage system for the Parish Playing Field; (ii) repurposing of Sankey-for-Penketh station buildings; (iii) proposed transfer of ownership of Brentnall Boat Park from Your Housing to the Parish Council.

### 15. Upcoming events

#### 15.1 Sankey Fun Day, 23<sup>rd</sup> June 2024

Volunteers were requested to help set up and run the event; 9 Councillors have now volunteered, with another four provisionally able to attend. These are: Cllrs Morley, Cotter, Catlow, Pennington, M Hussain, Muqeem, Wren, Lynas, and Williams with Cllrs Cameron, L Hussain and Borough Councillors Henshaw and Whalen possibly available. The event has also been registered with Warrington Voluntary Action; two members of the public have so far indicated interest in helping on the day.

#### 15.2 Warrington Armed Forces Day, 29<sup>th</sup> June 2024

Volunteers were requested to help set up the Parish Council gazebo and man the stall from 11am-5pm. Three Councillors are available on the day and offered to attend (Cllrs Pennington, Cotter and Morley).

### 16. To consider planning applications received by the Council and decide if any objections are to be raised.

No applications for consideration.

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**17. To consider correspondence received by the Council and decide if any action is required.**

Item 1: Parking for Sankey Market. A complaint had been received from a resident of Highfield Avenue. Cllr Morley had spoken to the resident and contacted Independent Street to discuss possible solutions. The following have/will be implemented:

- The number of market stalls has been reduced from 70 to 40,
- The provision of traffic cones will be extended to both entrances of Highfield Avenue
- Reiterating in advertising for people to walk rather than drive,
- PCSO's requested to provide presence to check for vehicles parked inappropriately.
- Discussion with Penketh High School for use of their car park for traders' vehicles on market days,
- Consult with residents in the area of the market for current views on the market and any impacts/issues.
- Follow up with WBC regarding the provision of double yellow lines on Highfield Avenue

Item 2: Resurfacing of Clarence Avenue. The short pedestrian stretch is well-used by members of the public, but the surface is a very poor state. However, the road is unadopted; WBC have been trying for some time to establish it as a public footpath. They will then be able to undertake the necessary works. WBC have stated that it is unfortunately taking longer than anticipated to complete the legalities but have confirmed that the process is progressing.

**18. To receive verbal reports from Councillors on important items relevant to the Parish (information only item).**

Cllr Simpson queried the lack of grass cutting on Dakota Park. Cllr M Hussain (Borough Councillor for Great Sankey South) informed members that the extremely wet winter and spring experienced this year has adversely affected ground conditions and therefore delayed the start of the grass cutting season. WBC is therefore around 6 weeks behind the usual schedule and are having to prioritise sites such as school fields over other areas.