



**GREAT
SANKEY**
PARISH
COUNCIL

CCTV Access Request Form

Please refer to the full CCTV Policy before completing this form.

A fee of £10 will be charged per request. The Council will respond to requests within 14 working days of receiving the written request and fee.

Date and Place of Recording:		Time of Recording:
Applicants Name & Address Post Code: Tel. No.	Description of Applicant and any distinguishing features e.g. clothing	
Signature of Applicant (or parent/guardian if under 18)	(A recent photograph may be necessary to aid identification)	
Reason for Request:		
FOR OFFICE USE ONLY		
Received by:	Date Received:	Time Received:
Fee Charged & Paid	Request Approved	Date Applicant Informed:
Reason for Refusal if applicable		

Please return the form & payment to the Parish Office, Lonsdale Close, Great Sankey, Warrington, WA5 3UA.