

GREAT SANKEY PARISH COUNCIL

Minutes of meeting: Wednesday 8th June 2022

Tim Parry Community Centre

Chair: P Watson
Councillors: N Catlow P Warburton A King
D Price H Patel P Jones
S Pennington B Sutcliffe R Knowles
D Clark A Morley

Also present: K. Carter, Parish Clerk
L. Brereton, Deputy Clerk

1. To receive apologies for unavoidable absence.

Apologies were received from Cllrs Cotter, Hussain and Parish.

2. To approve the minutes of the meeting held on Wednesday 11th May 2022.

The minutes had been circulated prior to the meeting and were approved and signed as a true record of the meeting.

PARISH/2022/48: To approve minutes of the meeting held on Wednesday 11th May 2022 as a true and accurate record.

3. To receive any declarations of interest.

There were no declarations.

4. PCSO reports.

Report noted.

5. To consider and approve, if appropriate, Council accounts for the year ending 31st March 2022, following scrutiny by the Finance Committee at the meeting of 31.5.22.

The Chair of the Finance Committee gave an overview of the accounts and a couple of queries from members were answered. It was confirmed that the Committee is looking at options to move earmarked funds to a separate account with interest. Also, the restated figures from the previous financial year were explained; these resulted from a small error on the balance sheet, making an £87 difference in payments and income, although the balance carried forward was not affected. The error had been explained to the Internal Auditor and was not deemed to be a problem. Following these explanations, it was voted to accept the governance and accounting statements.

5.1 Annual Governance Statement

PARISH/2022/49: To accept and sign the Annual Governance Statement for the year-ending 31.3.22 as recommended by the Finance Committee (Accounts & Audit Regulations, part 4, s12).

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5.2 Accounting Statement

PARISH/2022/50: To accept and sign the Accounting Statements for the year-ending 31.3.22 as recommended by the Finance Committee (Accounts & Audit Regulations, part 4, s12).

6. Sankey Fun Day briefing.

A full briefing paper had been circulated prior to the meeting and the salient points were highlighted and explained. Thanks were given to the Community Projects Group and Deputy Clerk for their work organizing the event.

7. Community Projects Group: to be informed of the meeting held on 26.5.22

7.1 to receive the draft minutes of the meeting.

Minutes were noted with no questions. It had been suggested previously at full Council that the Community Projects Group could take on the projects for the Parish Playing Field and Sankey Station. However, it was pointed out that the project for the station is being run through an external company, Rise Associates, along with a Steering Committee of Councillors and residents; the Parish Playing Field is a large project and decisions will be made via the Finance Committee and full Council.

7.2 to be informed of recommendations and decide whether to accept them.

Most recommendations related to the Fun Day and had been covered under agenda item 6. CPG/2022/38 recommended approval of the residents' survey. This will be put on the Council's Facebook page and will also be highlighted at the Fun Day. An evaluation report will be presented at the next CPG meeting. There were no comments and the recommendation accepted.

PARISH/2022/50: To approve the residents survey for circulation; results to be collated and reviewed by the CPG at the July meeting.

8. Finance Committee: to be informed of the meeting held on 31.5.22

8.1 to receive the draft minutes of the meeting.

Noted.

8.2 to be informed of, and have the opportunity to question, items approved for payment.

Noted with no questions.

8.3 to consider recommendations made and decide whether to accept them.

All accepted.

PARISH/2022/51: To engage the Grounds Maintenance Association to provide recommendations on improvements to the Parish Playing Field (work package 1, indicative costs £1200-1800) and detailed drawings and specifications for tender documentation (work package 2, indicative costs £2000). Costs for project oversight and handover to be clarified and decided later. (LG (Misc. Prov.) Act 1976 s19).

PARISH/2022/52: To engage Les Yates for a structural survey of Sankey Station at a cost of £1600. (LG (Misc. Prov.) Act 1976 s19)

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PARISH/2022/53: *To engage Shawfield Line Marking to install line-marking on the council's car parks at a cost of £2040 + VAT. (LG (Misc. Prov.) Act 1976, s19).*

PARISH/2022/54: *To take out an annual subscription for SurveyMonkey at a cost of £32 per month. (LGA 1972 s111).*

PARISH/2022/55: *To refuse request for a donation to Families United; to inform them that consideration would be given for assistance with a specific project but not with general funds.*

PARISH/2022/56: *To note the complaint from a resident regarding noise levels at Whittle Hall Community Centre during a private function and monitor the situation.*

9. Sankey Station project: update including membership of the steering committee.

Following approval, the structural surveyor will be appointed. Membership of the Steering Committee is to be decided later in the week; 14 replies have been received so far from interested residents. The level of knowledge and expertise of those applying is impressive and will benefit the group enormously. Negotiations with the rail companies has been very positive; replies from Arch Co. are still being sought. It is hoped that as the project starts to move forwards, the commitment to retain and make use of the building for the community will be recognized and Arch Co. will start to respond.

10. Parish Playing Field drainage project: update.

This project has been difficult to start, with interruptions and delays to meetings because of Covid 19, however, with approval to engage the GMA (agenda item 8.3, **PARISH/2022/51**), it is hoped that it will now get underway.

11. To consider whether to undertake a review of PCSO and youth provision within Great Sankey. If appropriate, to set up a working group with terms of reference and timeframes to produce a full report for consideration at a future meeting.

After discussion, it was agreed to arrange a meeting with the Police in the first instance to review the terms of the SLA, particularly the specific requirement aimed at youth engagement and the reporting structure to the Parish Council, with a working group to be set up later to consider options for youth provision in the parish.

12. Report from Borough Councillors on items of note within the Parish of Great Sankey.
Cllr Patel

Mentioned that the planning approval for employment zones in South Warrington will be referred to Government for further decision. The outcome may have implications for the future of the Fiddlers Ferry site and the consequent effect on traffic levels in Great Sankey. Members agreed that the parish council needs to monitor the situation and discuss/respond to any consultations at the appropriate time.

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Cllr Warburton

Noted that there is a consultation on GP's Enhanced Access across Warrington. The main proposal is that the out-of-hours service at Bath Street will stop, and GP's will work together to provide this service instead.

13. To consider planning applications received by the Council and decide if any objections are to be raised.

Noted with no comments.

14. To consider correspondence received by the Council and decide if any action is required.

One item had been tabled at the meeting which was a request for funding to support the Warrington Armed Forces Day. The event has run for many years at Crosfields Recreation Ground and is usually funded by the Army Sports Control Board, but that funding has been withdrawn at short notice this year. The Army Rugby League is therefore seeking financial support from local organisations to ensure the event can go ahead. It was noted that this type of request is usually considered by the Finance Committee but because of the timeframe had been brought to the full Council. It was agreed that it is a long-standing and well-loved community event which deserves support; a donation of £1000 was approved with delegated authority to the Chair and Vice-Chair to approve further funds from the Chairs Discretionary Allowance if a shortfall in funding would prevent the event taking place.

***PARISH/2022/57:** To give a donation of £1000 to the Army Rugby League for Warrington Armed Forces Day; to delegate authority to the Chair and Vice-Chair to give a further donation from the Chairs Discretionary Allowance in the event of a shortfall in funding.*

15. To receive verbal reports from Councillors.

Cllr Morley

The Jubilee bunting installed at Vicarage Community Park has been a great success and has received numerous positive comments. The creation of the bunting was a huge community effort to knit and crochet all the flags and residents turned out to fix them to the railings of the park. The Parish Council was pleased to be able to give permission for this to go ahead and is happy for the bunting to stay in place for a few weeks until Stitch Station is able to take it down.

Cllr Warburton

The event to open Bosardi Boulevard went ahead successfully with families of American pilots who were stationed at the airbase in attendance.

Chapelford Community Group funded a defibrillator which will be placed outside the pharmacy on Chapelford. The group is to be disbanded; they are currently looking at options to disburse remaining funds.

Cllr King

Mentioned that houses for the Fairy Trail on Childs Wood Field have been completed. Arrangements will be made with the CMO to install them.