

GREAT SANKEY PARISH COUNCIL

Finance Committee

Minutes of meeting: Tuesday 4th January 2022
Whittle Hall Community Centre

Chairman: Cllr Watson
Present: Cllr Clark
Cllr Jones

In Attendance: Mrs K Carter

1. To receive and approve any apologies for unavoidable absence.

There were no apologies.

2. To approve the minutes of previous meeting 30/11/2021.

The draft minutes were moved and accepted as a true record of the meeting and signed as such.

FINANCE/2022/1

RESOLVED: To approve the minutes of the meeting held on 30th November 2021 as a true record.

3. To consider the budget and precept level for 2021-22 and make a recommendation to full Council.

The Committee had considered the tax base and the 3-year indicative forecast in December as well as potential impacts on expenditure such as increasing energy costs. After a further, full discussion on budgetary requirements and the precept level, the committee voted on a proposed 2% raise which was agreed by majority. The precept requested will be £492,148 which is £46.72 per Band D property (an increase of £0.92 from 2021-22).

FINANCE/2022/2

RESOLVED: To recommend to full Council that

- the draft budget for 2022-23 is accepted
- a 2% increase in precept is implemented giving a rate of £46.72 per Band D property with proportionate rates in other bands.

4. To scrutinise financial expenditure arising since the last meeting, including payments by Direct Debit.

A list of payments to be made had been circulated prior to the meeting. The payments to be authorised were scrutinised and approved.

Presented By	Description	Amount
Comtec	External Socket at HL	£110.00
EDR Landscape Mngt	Raised beds VCP	£1,680.60
Warrington Foodbank	Donation	£900.00
WBC	Works associated with Vicarage Park	£67,680.00
Tom Taylor Company	Website Hosting Apr-Nov 21	£1,200.00



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B&B Hygiene Ltd	Cleaning Supplies	£272.53
WBC	Service Charge – HM 01/22 to 03/22	£382.89
EDR Landscapes	Grounds Maintenance	£5,521.70
AJ Landscapes Ltd	Grounds Maintenance	£1250.00
	Total	£79055.11

FINANCE/2022/3

RESOLVED: To authorise all payments listed above (under LGA 1976 s19 or LGA 1972 s101, 111, 112, 133, 142 or 137).

The following direct debits on the Council's account during November were also checked and approved:

BT	01/11/2021	WIFI/Telephone	HL	86.88
BT	01/11/2021	WIFI/Telephone	TP	94.75
BT	01/11/2021	WIFI/Telephone	WHOffice	117.72
BT	01/11/2021	WIFI/Telephone	BB	80.88
BT	01/11/2021	WIFI/Telephone	WHHall	80.88
WBC	01/11/2021	October Business Rates	TP	113.00
WBC	01/11/2021	October Business Rates	HM	96.00
WBC	01/11/2021	October Business Rates	WH	86.00
WBC	01/11/2021	October Business Rates	BB	93.00
Water Plus	01/11/2021	Water charges	HM	41.43
Water Plus	01/11/2021	Water charges	WH	22.90
SWALEC	04/11/2021	Electricity	HM	246.04
KCOM Group plc	04/11/2021	e-mail hosting/microsoft office	Office	77.50
BT	08/11/2021	WIFI/Telephone	HM	87.12
SWALEC	18/10/2021	Electricity	BB	221.36
SWALEC	18/10/2021	Electricity	TP	121.88
SWALEC GAS	08/11/2021	Gas	TP	178.94
Unpaid cheque - St Mary's Guides	17/11/2021			27.00
Unpaid cheque fees	17/11/2021			6.00
SWALEC GAS	22/11/2021	Gas	HM	32.10
SWALEC GAS	22/11/2021	Gas	HL	34.13
BT	30/11/2021	WIFI/Telephone	BB	80.88
WBC	30/11/2021	October Business Rates	TP	113.00
WBC	30/11/2021	October Business Rates	HM	96.00
WBC	30/11/2021	October Business Rates	WH	86.00
WBC	30/11/2021	October Business Rates	BB	93.00
Utility Warehouse	30/11/2021	Phone charges	Office	115.40
			Total	£2529.79



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5. **To consider any quotes received and authorise or make recommendations to full Council where appropriate.**

There were no quotes.

6. **To consider requests for financial assistance; to decide if any donations are to be made or if requests should be recommended to full Council.**

There were no requests.

7. **Budget 2021-22 – to scrutinise documentation, and when satisfied as to correctness to sign off financial reports and bank reconciliations for November.**

The budget monitoring pages were considered and accepted. Expenditure is within profiled forecasts.

FINANCE/2022/4

RESOLVED: *To accept the bank reconciliation and budget monitoring pages for November 2021 (Accounts & Audit Regulations 2015, Part 2 s4).*

8. **To authorise payment of wages, tax and ERNIC for December.**

The list of wages to be paid was considered and authorised. Total Employment Costs (including salaries, pensions & HMRC) were £15,555.37.

FINANCE/2022/5

RESOLVED: *To authorise payment of wages and HMRC costs as listed for December 2021 (LGA 1972 s112).*

