

GREAT SANKEY PARISH COUNCIL

Finance Committee

Minutes of meeting: Tuesday 30th November 2021
Whittle Hall Community Centre

Chairman: Cllr Price
Present: Cllr Clark Cllr Hussain
 Cllr Jones Cllr Watson

In Attendance: Mrs K Carter

1. To receive and approve any apologies for unavoidable absence.

There were no apologies.

2. To approve the minutes of previous meeting 2/11/2021.

The draft minutes were moved and accepted as a true record of the meeting and signed as such.

FINANCE/2021/116

RESOLVED: To approve the minutes of the meeting held on 2nd November 2021 as a true record.

3. To receive details of the tax base for the precept calculation for 2022-23 and information on budget preparation.

A general discussion took place on the increase in the tax base and the way this is calculated. A draft budget and a 3-year indicative forecast had also been circulated prior to the January budget meeting. It was recognised that there will be increases in the utility bills for the centres, possibly significant, although this is difficult at this stage to quantify. A full discussion on budget and precept will take place in January.

4. To scrutinise financial expenditure arising since the last meeting, including payments by Direct Debit.

A list of payments to be made had been circulated prior to the meeting. The payments to be authorised were scrutinised and approved.

Presented By	Description	Amount
Traffic Technology	Speed Indicator Device	£3,370.80
FireCheck NW Ltd	Annual Fire check	£510.00
B&B Hygiene Ltd	Cleaning supplies	£337.92
FireCheck NW Ltd	Replacement fire extinguisher	£270.00
Trade UK	Locks for S.I.D	£25.00
B&B Hygiene Ltd	Cleaning supplies	£276.00
AJ Landscapes Ltd	Grounds Maintenance	£1250.00
EDR Landscapes Ltd	Grounds Maintenance	£4,777.70
Cheshire Constabulary	PCSO 2 nd quarter	£8320.00



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Office Depot	Office stationery	£172.62
FairFX cards	Top-up of pre-paid cards	£698.63
	Total	£20,008.67

FINANCE/2021/117

RESOLVED: To authorise all payments listed above (under LGA 1976 s19 or LGA 1972 s101, 111, 112, 133, 142 or 137).

The following direct debits on the Council's account during October were also checked and approved:

BT	01/10/2021	WIFI/Telephone	HL	86.88
BT	01/10/2021	WIFI/Telephone	WH OFFICE	117.72
Water Plus	01/10/2021	Water charges	HM	37.83
Water Plus	01/10/2021	Water charges	WH	22.90
BT	04/10/2021	WIFI/Telephone	TP	93.84
BT	04/10/2021	WIFI/Telephone	BB	80.88
KCOM Group plc	05/10/2021	e-mail hosting/microsoft office	Office	77.50
BT	07/10/2021	WIFI/Telephone	HM	87.62
SWALEC GAS	11/10/2021	Gas	BB	12.00
SWALEC	22/10/2021	Electricity	HL	88.72
SWALEC GAS	14/10/2021	Gas	WH	1.84
SWALEC	18/10/2021	Electricity	HM	228.92
SWALEC GAS	25/10/2021	Gas	HM	10.80
SWALEC GAS	25/10/2021	Gas	HL	6.14
Utility Warehouse	29/10/2021	Phone charges	Office	115.40
			Total	£1068.99

5. **To consider quotes received and authorise or make recommendations to full Council where appropriate.**

There were no quotes.

6. **To consider requests for financial assistance; to decide if any donations are to be made or if requests should be recommended to full Council.**

Request 1: from Sankey Seniors for donation towards Christmas party - £150 approved.

FINANCE/2021/118

RESOLVED: To donate £150 to Sankey Seniors for their Christmas party (LGA 1972 s137)

Request 2: from Old Air Base Residents Association for financial help towards hall hire – it was noted the concessionary rate of 4 free meetings has already been given to the group to support them during the set up. It was agreed to extend this to a further 4 free meetings, after which the community rate of £6 per hour will apply.



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RESOLVED: To extend the concessionary offer of free use of the Council's community centre to a further 4 meetings (LG (Misc. Prov.) Act 1976, s19(2)).

Request 3: from RBL for donation of one of the Parish Council's 'silent soldier' silhouettes for placement within St Mary's Cemetery. It was agreed that a silhouette will be offered during October and November for the Remembrance Day commemorations.

FINANCE/2021/120

RESOLVED: To arrange placement of a 'silent silhouette' within St Mary's Cemetery during October and November for the Remembrance Sunday commemorations.

7. Budget 2021-22 – to scrutinise documentation, and when satisfied as to correctness to sign off financial reports and bank reconciliations for October.

The budget monitoring pages were considered and accepted. Expenditure is within profiled forecasts.

FINANCE/2021/121

RESOLVED: To accept the bank reconciliation and budget monitoring pages for October 2021 (Accounts & Audit Regulations 2015, Part 2 s4).

8. To authorise payment of wages, tax and ERNIC for November.

The list of wages to be paid was considered and authorised.

FINANCE/2021/122

RESOLVED: To authorise payment of wages and HMRC costs as listed for November 2021 (LGA 1972 s112).

