



Public Attendance at Council Meetings

Members of the public are welcome at the meeting to observe the business of the Parish Council.

Any member of public wishing to ask a question of the Council should do so only under the appropriate agenda item and should signal their intention by a raised hand.

Questions for the Council

1. One question or comment per person is allowed. Once an answer has been given, one supporting question may be asked on the same subject if the answer raises further issues.
2. Further questions must be dealt with by correspondence directed to the Parish Office.
3. There is a time limit of 5 minutes per question/comment
4. If a question cannot be answered because it is particularly complex or additional information is required, a written response will be given as soon as possible after the meeting.
5. The Parish Council reserves the right to give a written response to any question raised by a member of public.
6. There is an overall time limit of 15 minutes for public questions. Any questions not dealt with in that time should be submitted in writing.

Code of Conduct

7. Members of public are expected to behave in a reasonable manner and must not interrupt other speakers or interject remarks when they do not have the floor.
8. Mobile phones should be switched off whilst the Council meeting is in progress as a matter of courtesy and to avoid unnecessary interruptions.
9. According to Standing Orders 28.5 and 28.6 a person who attends a meeting is permitted to report* on the meeting whilst the meeting is open to the public, subject to prior permission being granted.
10. Failure to comply with this code of conduct may result in suspension of business while you are asked to leave the meeting.

* To "report" means to film, photograph, make an audio recording of meeting of meeting proceedings, use any other means for enabling persons not present to see or hear the meeting as it takes place or later or to report or to provide oral or written commentary about the meeting so that the report or commentary is available as the meeting takes place or later to persons not present.



**GREAT
SANKEY**
PARISH
COUNCIL

Parish Office

Whittle Hall Community Centre

Lonsdale Close

Great Sankey

Warrington

WA5 3UA

01925 712279

enquiries@gs-pc.net

Opening Hours:

Term-time

Monday-Friday, 9.30am – 2.30pm

School Holidays

Monday-Friday, 9.30am – 1pm